

January 28, 2025  
Hartsville-Trousdale County  
Water & Sewer Utility District  
Meeting of Board of Commissioners

The meeting was called to order by Chairman Bay.

The invocation was done by Mayor Jack McCall.

The Pledge of Allegiance was done by Chairman Bay.

Board members present were Mayor Jack McCall, Heather Bay, Lonnie Taylor, Mark White, Ben Fiock and Elizabeth Parker Harper. Others in attendance were Emily Walker, Evan White, Rosie Myhan, Tony Crook, Doug Lasiter, Sherry and Thomas Sorrells.

There was one amendment to the agenda to add some additional language to the contract and/or the Rules and Regulations. This was approved on a motion by Lonnie Taylor and seconded by Elizabeth Parker Harper.

Chairman Bay then addressed the Board Member training that must be completed and submitted to Emily Walker to have on record.

November 26, 2024, minutes were approved on a motion by Lonnie Taylor and seconded by Elizabeth Parker Harper. Motion Approved.

The November 2024 financials were approved on a motion by Lonnie Taylor and second by Elizabeth Parker Harper. Motion Approved.

The December 2024 financials were approved on a motion by Elizabeth Parker Harper and second by Mayor Jack McCall. Motion Approved.

Evan White gave the Engineering Report. The Sewer Flow Monitor Project is in place and accessible. Evan can track the data, but without any significant rain events we haven't gathered much useful data at this time. Evan then provided the bid tabulation and recommendation for the Tube Settler Project. There were 3 inquiries, but only 2 submissions were received. The recommendation is to award the project to W & O Construction, Inc. of Livingston TN in the amount of 134,000. After some discussion this was approved on a motion by Mayor Jack McCall and seconded by Mark White. Motion Approved. Opening bids for demolition of the Morrison Street Tank opens 02/18/2025 at 2:00 PM. Lastly Evan discussed the need for a new pump station on Crenshaw/Browning Branch Road to help feed Snake Hollow and to take the Sulpher College tank off line while still filling the demand. Approximate cost should be less than \$50K. This was approved on a motion by Mark White and seconded by Elizabeth Parker Harper. Motion Approved.

Emily Walker then gave the water loss report. Water loss is back up to 43.2% for the month of January. This is a 3% increase over the same period as last year. Evan said we may need to have the calibrations checked at the water plant. Emily also spoke to the amendment of the agenda to add language back in the contract stating that the customer be responsible for installing and maintaining a cut off on their side of the meter, and to change the "recommended" language to "required" in the Rules and

Regulations. Emily to do some more research to see why this language was previously removed from the contract.

The General Manager's Position was up next. Heather asked Mark White and Elizabeth Parker Harper to be part of the selection committee. We would advertise for 30-45 days. Emily to send the job posting to the 3 on the committee.

The next agenda item was public comments. There were 3 members of the public present to discuss city water on Claiborne Lane. They currently have spring water. Upon review of the Feasibility study, this road is #2 on the list.

Lastly on the agenda were board member comments. Some discussion was had regarding online training and continuing education.

Motion to Adjourn was made by Elizabeth Parker Harper and second by Lonnie Taylor.